

## New Membership Presentation Guidelines

All organizations must adhere to the following guidelines when presenting new members to the campus community:

Presentation of new members must take place during the timeline submitted to the Director of Greek Life or designee outlined in the each organizations New Member Education Plan.

Guidelines for those who host New Member Presentations or “Shows”

- The Director of Greek Life and Council advisor must be notified of the date, time, and location of the “show” no less than 15 business days prior to the date of the New Member Presentation. A New Membership Presentation form is required to be completed for all.
- It is the chapter's responsibility to notify visiting and alumni members of all University of Miami, rules, policies, and New Member Presentation guidelines.
- All New Member Presentations must take place on the University of Miami Main Campus (Coral Gables, FL).
- New Member Presentations are not to be scheduled on the same time or date as another organization’s New Member Presentation unless the council(s) elect to do a joint presentation.
- Chapter and/ or alumni advisor (s) or their designee must be present at all New Member Presentations.
  - **One week prior to the New Member Presentation, Chapter advisor and/or alumni advisor and Council advisor will meet to discuss New Member Presentation guidelines.**
- No explicit or revealing attire is to be worn by the new members or other “show” participants.
- No excessive use of profanity. This is to include music and chants.
- No alcoholic beverages or drugs will be permitted. This includes by visiting chapters, alumni, and/or graduate members.

- **In accordance with the University of Miami policy on alcoholic beverages, no alcohol or consumption of alcohol is permitted at the New Member Presentation.**
- **Should alcohol be seen, the Chapter will be immediately notified. Failure to immediately remove alcohol from the area will result in the Chapter being fined \$150.**
- No physical abuse will be tolerated. This includes but is not limited to: slapping, kicking, spitting, punching, pushing, poking, caning, etc. Items such as canes, staffs, and sticks may be used as a part of the performance but may not be used as a weapon to harm another individual. If not used as part of the show, items should not be present.
- The following items are not permitted unless approved by the office: Bats, bricks, chains, canes, paddles. Please consult with the Director of Greek Life and/or Council advisor for all other paraphernalia that is being considered.
- In the event of an altercation during the presentation, the presentation will be stopped immediately. All parties involved will be subject to University of Miami Police Department response and/ or the Student Conduct Process.
- No references to hazing and/or other illegal activities, this includes but is not limited to suggestive themes and items such as non-decorative paddles.
- Disruptions by other attending organizations will not be tolerated. This includes but is not limited to: walking through the presenters' show, talking over the presenting organization, etc.
- The New Member Presentation **MUST** start within **20** minutes of scheduled time advertised. Advertised time should be reflective of the same time noted on the New Member Education Plan and New Membership Presentation Form. Following the show, members of the presenting organization must vacate the area within the approved venue breakdown time. The organization will be responsible for ensuring the site used is left in its original state after use. (Rollcall is considered the start of show)
  - **After the 20-minute grace period, a fine of \$50 will incur and an additional \$50 per 15-minute increment New Member Presentation does not begin.**

- In accordance with the City of Coral Gables ordinance, the use of amplified sound is not permitted after 10PM. Each New Member Presentation must be completed by 10PM or it will be shut down.
- If a New Member Presentation does not occur, new members must be presented in some formal way (reception, tweet, email, flyer, Instagram, etc.), acknowledging all new members.

### **Violation(s)**

Violations of guidelines can result in consequences including fines, cancellation of future shows, probation, and/or suspension via the Student Conduct Process.