

### Dean Certification Letter(s) request

Student Name	C#	Ph. #

**Please provide name, address and or Fax# for each institution individually - Attach Common Application, MCAT applications, Disciplinary Clearance Forms, etc.**

Institution Name, Address	or Fax Number

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Please note ALL forms sent to be filled out by our office MUST be completely filled out and signed by the student. If there's an "Authorization and Release" section, it must be signed by the student. Our office will only be able to provide information based on "Discipline" NOT "Academics". If there is an academic section, please send to the Dean of your school first before forwarding to our office. Common Applications TOP Portion must be filled out by the Registrar Office prior to submitting to us. Thank you